# American Association *of* Colleges *of* Nursing
### ADVANCING HIGHER EDUCATION IN NURSING

**Complete This Template to Develop Your
Academic-Practice Partnership Summary Document**

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## PLASYERS

### Selecting Partners

**Academic School:**

Contact:

Phone Number:

E-mail Address:

**Practice Setting:**

Contact:

Phone Number:

E-mail Address:

### Preparing for Your First Meeting

Date/Time of Meeting

Place of Meeting:

What do you and your partner need to know about you and your organization?

# PARTNERSHIPS

## Initial Meeting

What is the right partnership activity for you and your partner?

What documents about your organization should you bring to the meeting?

What do you have to offer?

What is your vision for this partnership and does your partner share this vision?

Who else needs to be involved in both organizations? Is top leadership involved?

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What is the business case for the partnership?

## Subsequent Meetings

Do you have clarity on goals and vision?

What are the details and time line of the initiative?

Whom can we call for expert consultation if needed?

What are the expected outcomes of the activity?

## ENVIRONMENT

### Time

Is this the right time for this partnership?

What are the issues that will facilitate or impede the development of the partnership?

What is the time commitment for the partners?

Whose time will be required?

When will the meetings be scheduled?

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**ENVIRONMENT**

## Space

What space is required for the activity?

What equipment and supplies are needed?

What money is needed?

Where are we meeting?

Where will we present outcomes?

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# ENVIRONMENT

## Regulation

What are the policies or regulatory issues that will impede or facilitate development of the partnership on both sides?

## Context

How will the partnership be funded?

What are the constraints of both partners?

What history do the partners have with each other and each others' institutions?